Overview and Scrutiny Committee

13 March 2018

Title	Corporate Projects		
Purpose of the report	To note		
Report Author	Sandy Muirhead		
Cabinet Member	Councillor Tony Mitchell	**Confidential**	No
Corporate Priority	Financial Sustainability		
Recommendations	**To note the report**		
Reason for Recommendation	**N/A**		

1. **Key issues**

1.1 This report provides an update to Cabinet and the Overview and Scrutiny Committee on the progress of the Council's key projects.

1.2 A projects dashboard is used to track progress of projects and work streams across the organisation. For ease of reporting the dashboard is in line with the structure of the organisation (Commissioning and Transformation/ Community Well Being / Neighbourhood Services / Regeneration and Growth / Finance and Customer Relations/Miscellaneous) Please see attached Corporate dashboard **(Appendix 1).**

1.3 The councils' focus continues on property acquisitions and housing projects but there are also other significant organisational and service projects. In the dashboard the project to achieve compliance with the new General Data Protection Regulations is highlighted as high risk because of the need to cover a significant amount of work in terms of the 12 steps to compliance by 25 May 2018.

1.4 The project on "every ward at its best" is progressing and some interesting ideas have been submitted and it is hoped further ones will be submitted in areas not currently covered.

1.5 Project Lima which involves consolidation of office space at Knowle Green to free up space is progressing well. This also provides enabling support to ongoing projects such as the Electronic Document Management System and improved technology through the use of virtual desktop infrastructure.

2. **Financial implications**

2.1 Funding and approval for new projects needs to be carefully considered by all parties. Projects should not be initiated unless there is a clear business case and funding streams. Also resources in the form of officer support, need to be available to manage the project. These should be identified at the project planning stage.   Business cases for projects should go through the corporate project team prior to going to MAT and Cabinet to help ensure projects meet the council's priorities and that sufficient resources are available to take the project forward.

3. **Other considerations**

3.1 Projects should take account of Equality and Diversity, and Sustainability, and GDPR which impacts on any projects involving personal data.

4. **Timetable for implementation**

4.1 Progress will continue to be reported to MAT, Cabinet and Overview and Scrutiny every quarter. The corporate project team will continue to meet and discuss individual projects in more detail, particularly those with a red or amber status. Highlight reports underpin the project reporting hierarchy and will continue to be produced monthly by each project manager.

Background papers: None

Appendices:

Appendix 1 –Corporate Project Dashboard